

OUR SERVICE PROCESS

- 1. Identify your biz challenges, needs, and goals
- 2. Audit your cash flow, staff, and operations
- 3. Identify areas of opportunity
- 4. Develop a plan to help you overcome challenges & achieve goals
- 5. Help you manage new implementations and changes

OUR SECRET SAUCE:

Your biz has challenges for 1 or 3 reasons:

- 1. Holes or gaps in your operations
- 2. Clogs or jams in your operations
- 3. Something you need to stop or start doing

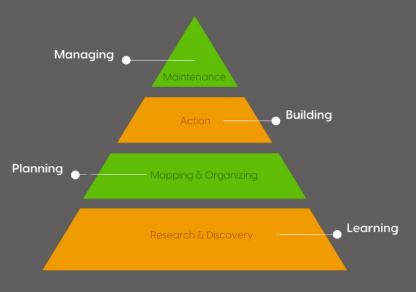
We follow a gradual development process to identify those reasons & create long-lasting solutions for CEOs:

Learning

First, we gather all the data we can to assess your biz needs & capture any patterns that will help reveal vulnerabilities or vacancies in your operations. (Discovery)

Once revealed, we move on to research & collect relevant information to tailor solutions to your unique biz needs. (Research)

THE FOUR PHASES OF DEVELOPMENT



A CEOS PASSAGE TO CONTROL

Planning

We create actions steps & prioritize them to map out the strategies for your plan into a productive timeline with deadlines. (Mapping & Organizing)

Building

This is where we take action on your plan. All data has been collected, strategies have been developed, and steps have been ordered and outlined. It's time to execute! (Building)

<u>Managing</u>

"CEOs this is where you breathe! You did it!" Operations have been reinforced, streamlined, and resolved of any vulnerabilities or vacancies. You can start to feel the relief of a smoothly ran operation and productive team. We will help you manage and sustain this new system, and even scale it once it starts producing more for your biz! (Maintenance)



OUR BIZ SOLUTIONS ARE ONE LEEP AWAY"

LEEPHR

INTRO TO SERVICES

YOUR BIZ CHALLENGES

- Burnt Out & Overwhelmed From Workloads
- Missing Deadlines
- Not Happy with Staffs' Job Performance
- Can't Retain Staff/ You Have High Turnover
- Uncertain of How to Train New Hires
- Having Difficulty Making a **Profit**
- Don't Know Where the Money is Going

SOLUTIONS

- Develop a Workload Planning Strategy
- Streamline Processes & Workflows
- Create Staffing & Training Programs
- Create Performance Management Programs
- Create a Monthly Operational Budget
- Plan and Track Business Cash Flow
- Calculate Sales Projections & Cost Forecasts

BARRIERS

- Underperforming Teams
- Low **Availability** for Operational Planning
- Lack of **Guidance** or Direction
- No Access to Sufficient Management Tools

OUR SERVICES

- Workforce Planning & Staffing Strategy
- Recruiting, Training, & Talent Development
- Performance Management Coaching
- Operational Management Coaching
- Organizational Development
- Employee Relations & Retention Planning
- Financial Management Planning & Strategy

BENEFITS

- Gain Full **Control** of Your Operations with Streamlined Systems & Routines
- Hire the Right People for the Job
- Teach New Hires Effectively the First Time
- Work With Reliable **Super Teams**
- Stay Ahead of Your Finances
- Grow Your Business & Position It to Scale

THE GOAL

Develop effective teams and productive work environments that complete more work in less time, and gain better **control** of your business.



BREAKDOWN OF SERVICES

WORKFORCE PLANNING

- Staffing Design
- Job Role Outlines & Descriptions
- Org Charts
- Compensation Research
- Payroll Budgeting

RECRUITING

- Job Ad Posting Strategy & Budgeting
- Timeline & Deadline Scheduling
- Interview Structure & Process Strategy
- Selection Method Strategy

TRAINING DESIGN

- Learning Styles & Training Method Strategy
- Training Material Design
- Training Schedules & Itineraries
- Training Assessment Strategy
- Testing Period Scheduling

TALENT DEVELOPMENT

- Professional Development Programs
- Staff Deployment Strategy
- Career Development Strategy
- Leadership Development

PERFORMANCE MANAGEMENT STRATEGY

- Performance Measurement Outlines
- Key Performance Indicator Utilization
- Performance Metric Guideline DocumentsPerformance Reports and Tracking Systems
- 1-on-1 Meeting Structures & Strategy
- Disciplinary Process & Reward System

WORKLOAD MANAGEMENT STRATEGY

- Workload Planning Strategy
- Team Scheduling & Assignment Guides
- Time Management & Planning
- Productivity Tracking & Monitoring

ORGANIZATIONAL DEVELOPMENT

- Strategic Planning & Development
- Process Improvement
- Change Management Coaching
- Employee Relations
- Employee Retention & Talent Development

FINANCIAL MANAGEMENT STRATEGY

- Operational Budgeting & Resource Allocation
- Cash Flow Management & Analysis
- Cost Forecasting
- Financial Tracking and Reporting
- Sales Strategy and Benchmarking

CUSTOM PRODUCTS

ORGANIZATIONAL GROWTH TOOLS

- Staffing Guides & Blueprints
- Operational Budget Planner & Calculator
- Cash Flow Planner & Tracker
- Finance Reporter & TrackerSales Projection Calculator

TALENT MANAGEMENT PROGRAMS

Custom management programs created for businesses to manage and develop their teams and operations. Most CEOs don't have playbooks in place for staffing, training, or any other employee management processes. We create custom systems for you to confidently manage your teams where you need it the most.

TALENT MANAGEMENT & CASH FLOW STRATEGY

LEEPHR.COM LEEPHR

FREE INQUIRY



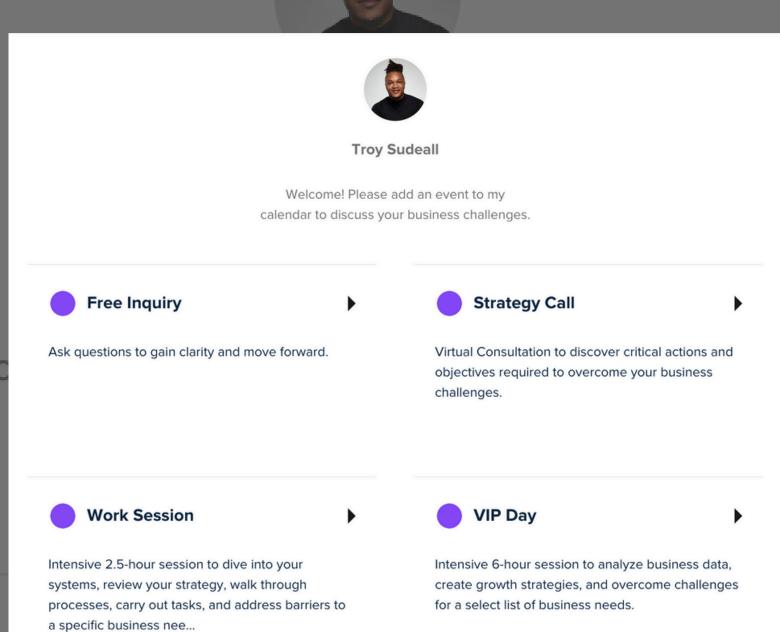
SCHEDULE A CALL TODAY!

"YOU DESERVE ANSWERS!"

LEEPHR.COM







and move forward.

Virtual Consultation to di objectives required to ov challenges.

Strategy Call